WRITTEN ENTRY REQUIREMENTS POLICY

1. Nambour Christian College will consider enrolment applications from students wishing to apply for a Student Visa, subject to compliance with minimum requirements and conditions set by the College, and with legislative requirements of the State of Queensland and the Commonwealth of Australia, including any requirements to undertake extra tuition to learn English to meet the English language proficiency standard needed to enter mainstream classes.

2. Applications for enrolment must be made on the Overseas Student Application for Enrolment Form. This must be correctly completed, and must be accompanied by the following documents to support the application:
   a) Copies of Student Report Cards from the previous 1 years of study, including a copy of the latest Student Report;
   b) A completed Reference Form from the student's current or most recent school Principal is also required if student Report Cards do not record student behaviour or commitment to studies;
   c) A completed Subject Choices Form if appropriate;
   d) Appropriate proof of identity and age;
   e) Written evidence of proficiency in English as a second language
   f) Photocopy or scanned copy of passport page with name, photo identification, passport number and expiry date
   g) Letter of Offer from another registered provider if applicable
   h) Completed Homestay Application Form
   i) Enrolment Application Fee
   j) Application to the Queensland Assessment and Curriculum Authority (QCAA) for relaxation of completed Core requirements if applicable.

3. Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.

4. An application for enrolment can only be processed when all of the above are in the hands of the College Registrar.

5. Applications from overseas students are processed according to established policy and procedures, and are dealt with on their merits. Failure to disclose details required as part of the application process may later result in cancellation of enrolment.

6. Assessment procedures include an evaluation of reports from previous schools and of English language proficiency. In cases where report cards are not available or are inconclusive for any reason, the school may require relevant testing of the applicant to assess the application.

7. Onshore applications for Years 11-12, where the student is transferring from another CRICOS registered provider, will only be considered where the transfer, if accepted, allows the student to achieve a successful study outcome at the end of the enrolment.

8. Offshore applications for enrolment in Years 11-12 wil not be considered after the Year 11 course has commenced unless the student can complete course assessment units of work in Year 11.

   Nambour Christian College requires evidence that the applicant's academic ability and English proficiency is sufficient to successfully meet the entry and curriculum demands of the intended course. This is a requirement under the 2018 National Code of Practice, Part B Standard 2.

   Minimum academic and English language requirements are as follows:

   Academic Requirements

   1. Students must provide evidence of satisfactory academic performance appropriate to entry to the Year level requested on the Application for Enrolment or offered as an alternative point of entry by the school in a Letter of Offer.

a) For Primary School:

i) Evidence of application to schoolwork and age-appropriate achievement in literacy and numeracy areas of the curriculum

b) For Year 7 – 12 students:

i) A pass level or "C" Year Level or better for the majority of core subjects

English Language Proficiency Requirements

1. Entry Requirements – English

Entry into NCC is dependent on each international student having a suitable level of English, so they can manage mainstream curriculum. Applicants are assessed individually based on the contents of their report cards and personal references and may also be required to undertake a language proficiency test set by the school.

If supplied, Nambour Christian College will assess evidence of English language proficiency presented by a student at the time of application but reserves the right to confirm the student's English language proficiency through additional tests.If not presenting appropriate evidence of English language proficiency at the time of application, Nambour Christian College will assess the student's application for entry based on satisfactory test results as follows:

Junior School - Prep - Year 3

Evidence of application to schoolwork and age-appropriate achievement in literacy and numeracy areas of the curriculum.

Junior School - Years 4 -6

A minimum of 50% in English language studies undertaken at their current school and English language proficiency as evidence, be AEAS 35-46 or equivalent in Duolingo.

Year 7: Duolingo (DET) 90	AEAS 50+	IELTS 4-5	UIL 4+
Year 8: Duolingo (DET) 100	AEAS 55+	IELTS 4-5	UIL 4+
Year 9: Duolingo (DET) 100	AEAS55+	IELTS 5-5.5	UIL 5
Year 10: Duolingo (DET) 115	AEAS 60+	IELTS 5.5-6	UIL 5+
Year 11: Duolingo (DET) 115	AEAS 65+	IELTS 5.5-6	UIL 6

Students should note that if their language proficiency is below that outlined above, they may be required to undertake an intensive English language course before beginning mainstream studies.

Those students who have undertaken an intensive English language course before beginning mainstream studies, will have their English language proficiency reassessed at the conclusion of the language course to ensure the student's level of proficiency is sufficient to allow them to commence their mainstream course.

Note that where a student cannot, or will not, meet the English language or academic requirements for entry into their first mainstream course, or a subsequent course undertaken as part of an enrolment package, Nambour Christian College may choose to apply the Conditions of Enrolment outlined the student's written agreement and the provisions of this International Student Policy on Entry Requirements – the outcome of which may result in the withdrawal of offer for enrolment on the grounds that entry requirements have not been met.

Alternatively, Nambour Christian College may (at its discretion, and if appropriate) choose to offer:

- New mainstream enrolments - entry into a mainstream course at a lower year level.
- Continuing mainstream enrolments - opportunity to repeat a year level as part of an academic intervention plan implemented by the school. Refer to the International Student Progress, Attendance and Course Duration Policy.